



Property Keepers Management
6555 Powerline Road, Suite 105
Fort Lauderdale, FL 33309

Additional Information for Approval Applications

Solcera at Pointe Woods Homewoners Association

Additional Documents – LEASE

- Please download the *Solcera Tenant Gate Fob Form* and upload within the lease application where it asks for additional documents
- Please download the *Solcera ARC and Rules document*, initial each page and sign last page, and upload within the lease application where it asks for additional documents
- Please upload the following within the lease application where it asks for references
 - One business reference, written by a supervisor/employer/colleague
 - One personal reference, written by a friend or colleague

Additional Information regarding property:

- One months rent security deposit, to be sent in by the landlord/owner
 - Make checks out to Solcera at Pointe Woods HOA
 - On Memo Line Put: "Security Deposit, Unit Address, Applicant Name"
 - Mail check to Accounts Receivable, c/o Property Keepers, 6555 Powerline Rd, Suite 105, Ft Lauderdale, FL 33309
 - Send me an email to applications@property-keepers.com letting us know when check was mailed
- Orientation meeting will be required as part of the approval process

LEASE RENEWAL

- Please download the *Solcera Tenant Gate Fob Form* and upload within the lease application where it asks for additional documents
- Please download the *Solcera ARC and Rules document*, initial each page and sign last page, and upload within the lease application where it asks for additional documents
- Upload the renewed lease agreement, driver's license(s) of all occupants over 18, and vehicle registrations in the application where it asks.
- **NOTE: All Lease Renewals are subject to board review and approval**