

Additional Information for Approval Applications

Top of the Mile, INC

Additional Documents: Lease and Purchase

• LEASE and PURCHASE Applications

- O Download the *Top of the Mile Rules and Regulations* document. Review, initial each page and sign last page. Upload it in the lease/purchase application where it asks for additional documents.
- O Download the *Top of the Mile Unit Information Form*. Complete it and upload in in the lease/purchase application where it asks for additional documents.
- Upload the following into the lease/purchase application where it asks for reference letters
 - One personal reference letter, written by a friend or colleague
 - One business reference letter, written by a supervisor or employer
- o Upload the following into the lease/purchase application where it asks for additional documents
 - Vehicle Insurance Card

PURCHASE Application ONLY

O Download the *Top of the Mile Voting Certificate*. Review and complete it, and upload into the purchase application where it asks for additional documents.

Additional Information:

- NO PETS 1 emotional support animal per unit
- 1 car/unit one assigned spot and visitor can use visitor parking for no more than 7 days with tag
- o Board Orientation Required