



Property Keepers Management  
6555 Powerline Road, Suite 105  
Fort Lauderdale, FL 33309

## Additional Information for Approval Applications

### Solcera at Pointe Woods Homewoners Association

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#### *Additional Documents – LEASE*

- Please download the *Solcera Tenant Gate Fob Form* and upload within the lease application where it asks for additional documents
- Please download the *Solcera ARC and Rules document*, initial each page and sign last page, and upload within the lease application where it asks for additional documents
- Please upload the following within the lease application where it asks for references
  - One business reference, written by a supervisor/employer/colleague
  - One personal reference, written by a friend or colleague

#### **Additional Information regarding property:**

- **RENTERS:** Only 3 vehicles can be registered with the association per unit.
- One month's rent security deposit, to be sent in by the landlord/owner
  - Make checks out to Solcera at Pointe Woods HOA
  - On Memo Line Put: "Security Deposit, Unit Address, Applicant Name"
  - Mail check to Accounts Receivable, c/o Property Keepers, 6555 Powerline Rd, Suite 105, Ft Lauderdale, FL 33309
  - Send me an email to [applications@property-keepers.com](mailto:applications@property-keepers.com) letting us know when check was mailed
- Orientation meeting will be required as part of the approval process

#### **LEASE RENEWAL**

- Please download the *Solcera Tenant Gate Fob Form* and upload within the lease application where it asks for additional documents
- Please download the *Solcera ARC and Rules document*, initial each page and sign last page, and upload within the lease application where it asks for additional documents
- Upload the renewed lease agreement, driver's license(s) of all occupants over 18, and vehicle registrations in the application where it asks.
- **NOTE: All Lease Renewals are subject to board review and approval**